

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
08/12/2024**

A meeting of the Village Kimberly Board was called to order on Monday, August 12, 2024 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Norb Karner, Mike Hruzek, Marcia Trentlage, Tom Gaffney and Dave Hietpas

Board Excused: None

Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Public Works Director Danielle Block, Community Enrichment Director Holly Femal and Engineer Brad Werner

President's Remarks

President Kuen reminded everyone that the Partisan Primary election is happening tomorrow, August 13th, and to plan your route accordingly because a part of Railroad St is not open due to road construction.

Approval of Minutes from the 08-05-2024 Meeting

Trustee Hammen moved, Trustee Karner seconded the motion to approve the Village Board minutes from 08-05-2024. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Verhagen Park Playground Funding Request

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the installation of poured in place surfacing in tandem with the August installation of the Verhagen Park Playground. Funding to support the installation provided in part by the donation campaign with funding gap bridged through utilization of reallocated funds from the Park Impact Fee Trust 101-5700-913 of an amount not to exceed \$40,000 from the 2024 CIP budget. Motion carried by roll call vote of the board, 7-0.

Certificate of Payment #2 to Zignego Company in the amount of \$760,136.80 for the Welhouse Drive & Curtin Ave. Street Reconstruction & Blue Development Street Construction

Trustee Hammen moved, Trustee Karner seconded the motion to approve Certificate Payment #2 to Zignego Company in the amount of \$760,136.80 for the 2024 Welhouse Drive & Curtin Ave Street Reconstruction and the Blue Development Street Construction. Motion carried by unanimous vote of the board.

Public Participation

None

Closed Session

Trustee Karner moved, Trustee Hammen seconded the motion to enter closed session pursuant to Wis. Stats. §19.85 (1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction related to personnel matters. Motion carried by unanimous vote of the board at 5:07pm.

Trustee Karner moved, Trustee Hammen seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:18pm.

Approve Position Description and Classifications


Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the job description for the Administrator/Director of Public Works, Deputy Director of Public Works (and approval to begin hiring process), and Community Development Director (and approval to begin hiring process) as presented. Motion carried by unanimous vote of the board.

Approve Amended Village of Kimberly Organizational Chart

Trustee Karner moved, Trustee Hammen seconded the motion to approve the amended Village of Kimberly Organizational Chart. Motion carried by unanimous vote of the board.

Adjournment

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:21pm.


Jennifer Weyenberg
Clerk-Treasurer

Dated 08/13/24
Drafted by: ELZ
Approved by Village Board 8-19-24