

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
07/29/2024**

A meeting of the Village Kimberly Board was called to order on Monday, July 29, 2024 at 5:04pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Norb Karner, Mike Hruzek, Marcia Trentlage, Tom Gaffney and Dave Hietpas  
Board Excused: None  
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator-Public Works Director Danielle Block, Engineer Brad Werner and Judy Hebbe, a member of the media

**President's Remarks**

None

**Village Board presentation of the 2024 Marie Ruys Citizenship Award**

The 2024 Marie Ruys Citizenship Award was presented to both Trustee Mike Hruzek and President Chuck Kuen. Both individuals were thanked for their many years of dedicated service to the Village.

**Approval of Minutes from the 07-22-2024 Meeting**

Trustee Hammen moved, Trustee Karner seconded the motion to approve the Village Board minutes from 07-22-2024. Motion carried by unanimous vote of the board.

**Unfinished Business**

None

**New Business**

**Award Building Inspection Services Contract**

Trustee Trentlage moved, Trustee Karner seconded the motion to approve entering into an agreement for professional building inspection services with MSA Professional Services, Inc. Motion carried by unanimous vote of the board.

The services included in the agreement are: Building plan and permit review; Permit issuance and tracking; Commercial and residential building, HVAC, electrical and plumbing inspections; Department of Safety and Professional Service (DSPS) delegation; Final inspection and occupancy permits; Real-time GIS inspection reporting; Customer service by phone and email; Updated permit fee schedule and permit fee tracking; Other reports as requested (appraiser reporting, monthly Board reporting); On site office hours at an interval to be determined.

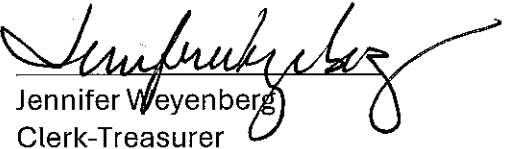
**Public Participation**

None

**Adjournment**

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:18pm.

A reception to honor Mike Hruzek and Chuck Kuen was held in the Evergreen Room following the board meeting.



Jennifer Weyenberg  
Clerk-Treasurer

Dated 07/30/24

Drafted by: ELZ

Approved by Village Board 8-5-24