

**VILLAGE OF KIMBERLY  
PLAN COMMISSION MINUTES  
04/16/2024**

A meeting of the Village Kimberly Plan Commission was called to order on Tuesday, April 16, 2024 at 6:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by Commissioner Norb Karner.

Commissioners Present: Commissioners: Norb Karner, Jeremy Freund, Dave Vander Velden and Dean Schiesl  
Commissioners Excused: President Chuck Kuen, Commissioners: Dani Block and Todd Schneider  
Staff Present: Deputy Clerk Erica Ziegert and Director of Public Works/Zoning Administrator Greg Ulman

**Approval of Minutes from the 01-16-2024 Meeting**

Commissioner Vander Velden moved, Commissioner Schiesl seconded the motion to approve the minutes from the 01-16-2024 Plan Commission meeting. Motion carried by unanimous vote.

**Public Hearing for a Conditional Use Permit at 700 W Kimberly Ave**

The public hearing opened at 6:01pm (motion D Vander Velden/second D Schiesl, carried 4-0) Director Ulman noted that there will be no action taken regarding the project as it was not properly noticed in the Times Villager due to an error. There will be an additional public hearing at a special Plan Commission meeting on May 6<sup>th</sup>, 2024 at 4:30pm to make a motion. Public comments were taken for and against the project.

The public hearing closed at 6:08pm and regular meeting reconvened (motion D Schiesl/second J Freund, carried 4-0)

**Unfinished Business**

None

**New Business**

**Sign Variance for AIT Business Technologies LLC**

Commissioner Vander Velden moved, Commissioner Karner seconded the motion to approve the sign variance. Currently the ordinance (§ 525-72 A (8)) states that the maximum a message center can be is 50 sq ft per side and a maximum of 100 sq ft on all sides of the sign. The new sign will be 89.5 sq ft per side with a total of 179 sq ft for all sides. The existing billboard will be replaced with an electronic sign in the same location. Motion carried by unanimous vote.

**Certified Survey Map, 550 S Railroad St, Parcel 250095007**

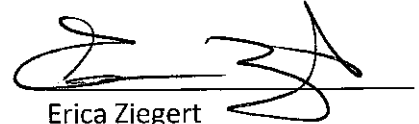
Commissioner Schiesl moved, Commissioner Vander Velden seconded the motion to approve the split of the parcel at 550 S Railroad St into two parcels with a shared driveway. The existing building on the north-east quadrant of the property and a portion of the driveway would be on Lot 2 and the other buildings and driveway area would be in Lot 1. Motion carried by unanimous vote.

**Certified Survey Map, 1037 Truman St, Parcel 250191500**

Commissioner Vander Velden moved, Commissioner Schiesl seconded the motion to approve the split of the parcel at 1037 Truman St into two parcels with a shared parking lot. Lot 1 would include the existing building and half of the parking lot. The other half of the parking lot plus the open area would be Lot 2. Motion carried by unanimous vote.

**Adjournment**

Commissioner Vander Velden moved, Commissioner Freund seconded the motion to adjourn. Motion carried by unanimous vote at 6:13pm.



Erica Ziegert  
Deputy Clerk  
Dated 04/17/2024